# Submit an Obituary Through Modulist

click create

Visit the submission site at modulist.news. Sign into your account. Under the Obituaries category, click Create.
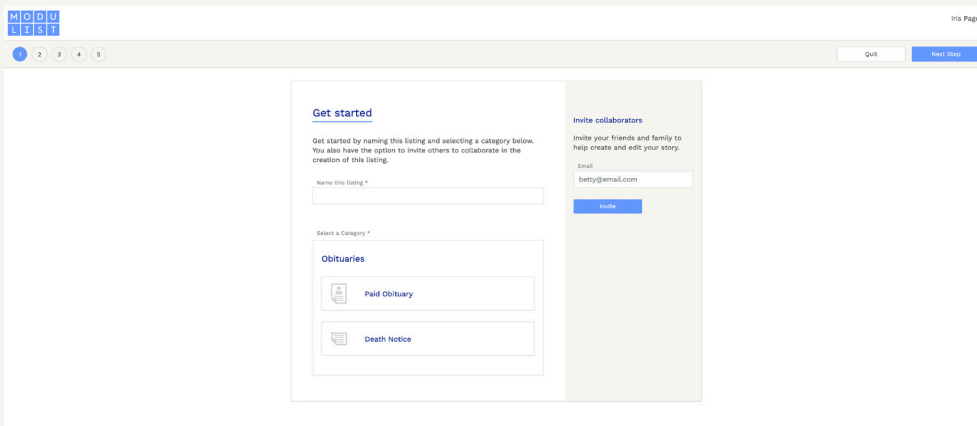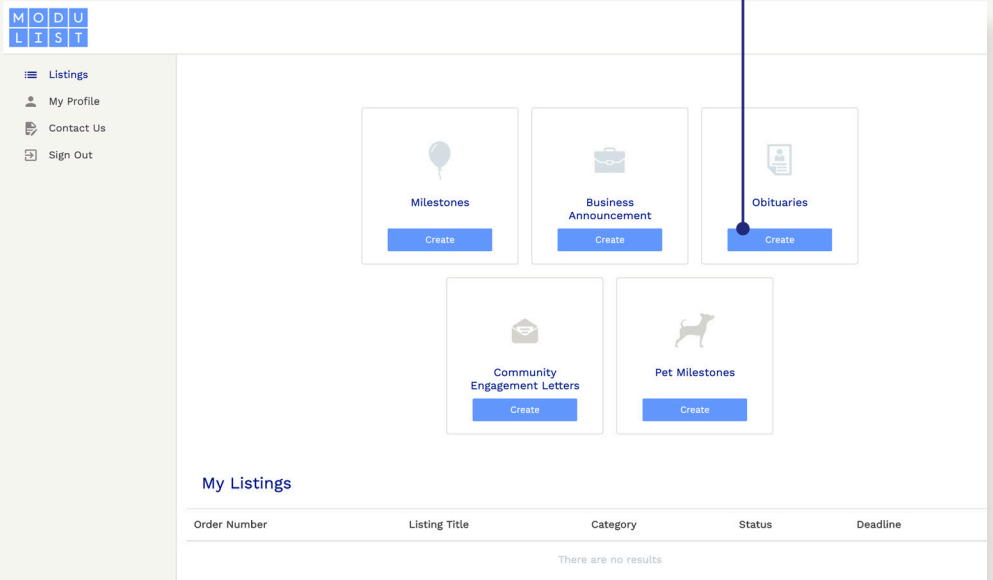

First, enter a title for the listing (ex. Deceased's name). Next, pick the type of obituary you wish to submit. Then, click Next Step.

From here, you can select which newspaper the listing should be printed in. You can type in the name of the city or publication. Once you have found it, click select. This should bring up a calendar which will allow you to select a publication day or dates. Click the desired publication day and click Next Step.
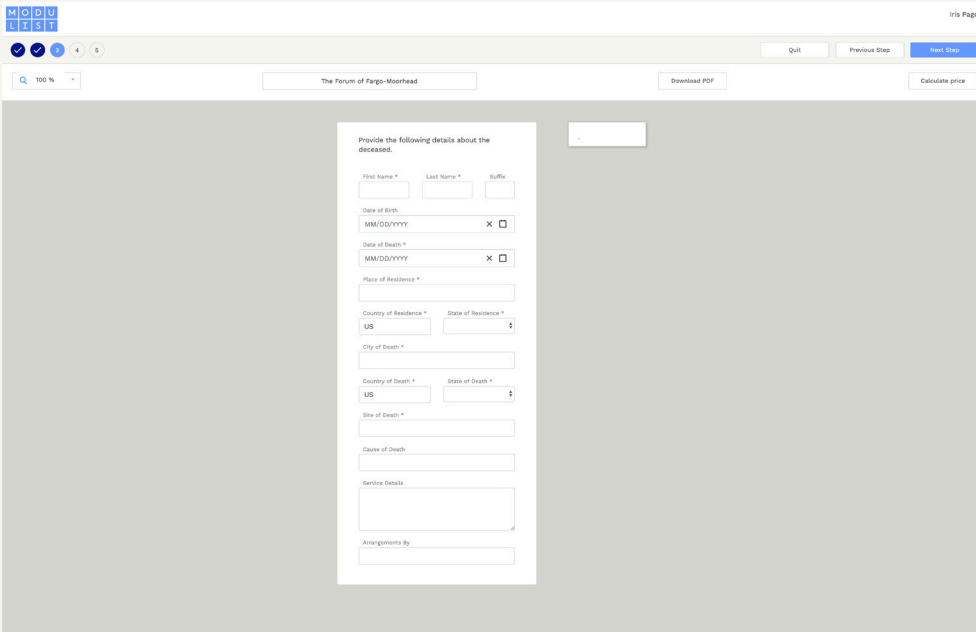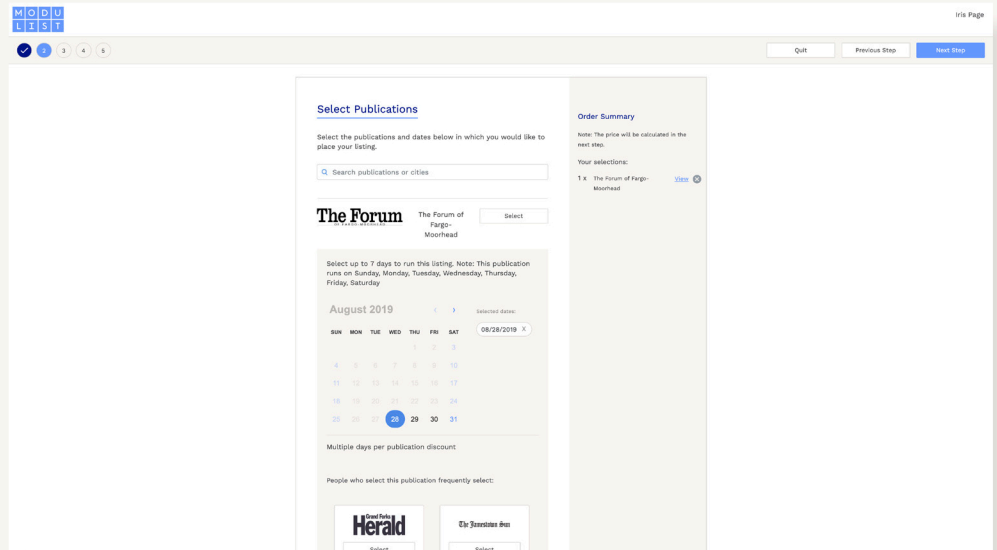
Fill in the information for the obituary. At any time, you can zoom in to see the information better. Notice the Quit, Previous Step and Next Step buttons at the top right of the page. You can quit at any time which will allow you to save your listing as a draft. Once you are finished with this step, click Next Step.

If you are submitting a paid obituary, select the desired layout option on the left-hand side of the screen. Note that you are able to scroll down to view more layout options. Fill in the text information. You can type directly in the box or copy and paste text from an existing document. At any time, you can click the Calculate price button to see the cost. If you selected a layout option with a photo, click the upload photo button.

choose image to upload
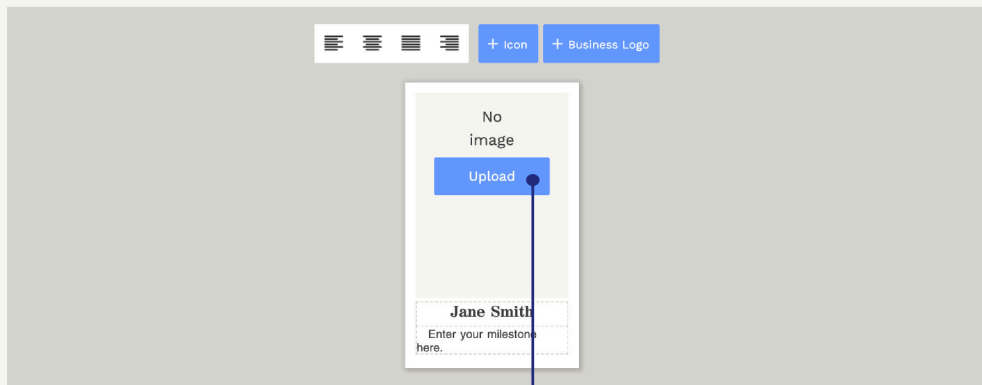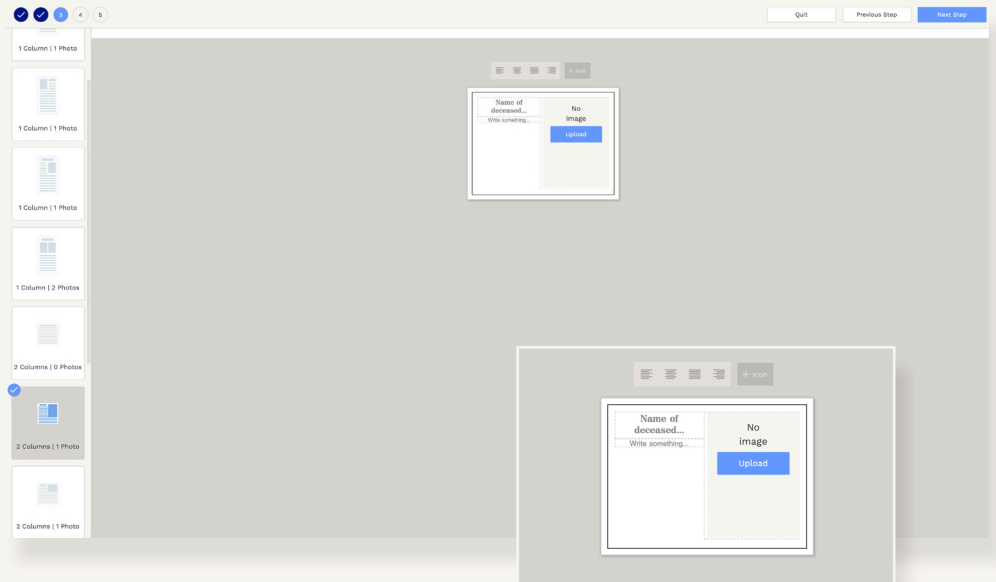
After you click the Upload button, a new window should open to allow you to select the image saved on your computer.

This will open a crop window. Once you are happy, click crop. From here you can click the Next Step button.
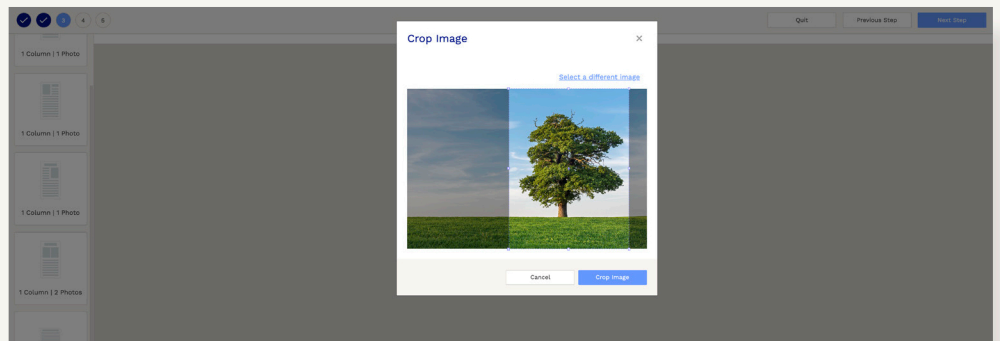
On the next page, you will confirm and review the order. You are required to fill in the name of the funeral home, crematory or bequest program. We must be able to verify the death with one of those official sources. Once this is complete, click Next Step.

The last step is to enter payment information. Fill out all of the required spaces and click the Checkout button. You will receive a confirmation email to the address you provided. Additionally, once the listing is approved, you will receive an email with the proof.